

## Document CC-1

### **Title: Omnibus Resolution Affirming All Documents, Reports, Affirmations, and Resolutions Presented to the Convening Conference**

*WHEREAS the Scriptures say:*

*“Commit your work to the Lord, and your plans will be established.” (Proverbs 16:3)*

*“The heart of man plans his way, but the Lord establishes his steps.” (Proverbs 16:9)*

*“Without counsel plans fail, but with many advisers, they succeed.” (Proverbs 15:22)*

*“Many are the plans in the mind of a man, but it is the purpose of the Lord that will stand.” (Proverbs 19:21)*

*We humbly submit this resolution to affirm the prayer, work, and plans that have helped establish the Northeast Provisional Conference of the Global Methodist Church:*

Therefore, be it resolved, that the Convening Conference of the Northeast Provisional Annual Conference of the Global Methodist Church, meeting April 11-13, 2024 at Christian Life Assembly in Camp Hill, Pennsylvania, affirms in bloc all of the documents, reports, and resolutions presented to the Convening Conference by the Northeast Provisional Annual Conference Leadership Council as the initial legal, administrative, organizational, and financial agreements and understandings for the Northeast Provisional Annual Conference.

Specifically, these documents, reports, affirmations, and resolutions include:

- CC-2        Historical Report of Development of the Northeast Provisional Annual Conference
- CC-3        Culture Statement of the Northeast Provisional Annual Conference
- CC-4        Resolution on Provisional Nature of Convening Conference Legislation
- CC-5        Resolution Affirming Appointment of President Pro Tempore
- CC-6        Resolution affirming that the President Pro Tempore receive a Housing Allowance per the proposal provided.
- CC-7        Resolution affirming Robert's Rules of Order as our procedure for the business session of the Convening Conference.
- CC-8        Resolution affirming voting members of the Convening Conference:
  - a) clergy
  - b) lay members designated by their local GMC congregation
  - c) laity determined by lay equalization process

- CC-9 Resolution affirming the decision of the President Pro Tempore and/or the Presiding Bishop establishing the voting bar of the conference.
- CC-10 Resolution affirming as clergy all who have been approved by the Transitional Leadership Council of the Global Methodist Church
- CC-11 Resolution affirming that the pension amount of Senior Status clergy shall be designated as their Housing Allowance for tax purposes.
- CC-12 Resolution affirming the role description for Presiding Elders in the Northeast PAC
- CC-13 Resolution affirming the process of pastoral appointment developed and employed by the Cabinet of the Northeast PAC.
- CC-14 Resolution affirming the policy on Clergy Moves developed by the Northeast Provisional TCAT employed by the Cabinet of the Northeast PAC.
- CC-15 Resolution affirming administrative and organizational structure of the Northeast PAC, including nominations to its various committees, offices, and task teams.
- CC-16 Resolution affirming the budget for the Northeast Provisional Annual Conference as presented by the Finance and Administrative Team to the Convening Conference, including the Connectional Funding requirements for local congregations.
- CC-17 Resolution affirming the financial policy statement of the Northeast PAC
- CC-18 Resolution affirming the Bylaws of the Northeast PAC
- CC-19 Resolution receiving and affirming the incorporation documents of the Northeast PAC
- CC-20 Resolution affirming the dates and place of the first regular Annual Conference of the Northeast Provisional Annual Conference of the Global Methodist Church.

## THE NORTHEAST PROVISIONAL ANNUAL CONFERENCE

### Historical Report of Development of the Northeast Provisional Annual Conference

#### *Summer-Fall 2022*

A group of leaders from the former UMC Northeast Jurisdiction began meeting via Zoom to discuss the creation of one or more GMC Provisional Annual Conferences in the areas that encompassed the 12-13 states in 9 UMC Annual Conferences.

#### *January 2023*

The ad-hoc group meeting to continue to discuss and envision organizing the Northeast GMC region made the decision to begin with one large annual conference area that would encompass the former UMC in New England, Upper New York, New York, Susquehanna, Eastern Pennsylvania, Greater New Jersey, Baltimore-Washington, Peninsula Delaware, and a portion of the West Virginia Annual Conferences.

#### *February 2023*

Work began to plan for and nominate individuals who would serve on the future GMC Transitional Conference Advisory Team (TCAT) for the Northeast GMC. This work included prayer and discernment for individuals with the gifts and graces to serve on a large scale, diverse working committee.

#### *March 2023*

Nominations were offered for the TCAT, and individuals were asked to prayerfully consider serving in this ministry through the Northeast GMC Convening Annual Conference. Significant consideration was given for diversity—ethnic, gender, lay/clergy, church size, ministry experience, location, and other factors.

#### *April 2023*

The roster for the Northeast TCAT was finalized. Steven Taylor was asked to lead the Northeast TCAT by Bishop Mark Webb. A proposal was submitted to the GMC Transitional Leadership Council (TLC) to approve the formation of the Northeast TCAT with an effective launch date of May 1, 2023.

#### *April 17, 2023*

The GMC TLC voted to approve the creation of the Northeast TCAT, whose goal is to create and launch the Northeast Provisional Annual Conference at the appropriate time based on the number of active churches aligned with the GMC in the Northeast.

#### *May 1, 2023*

The Northeast TCAT launched with 31 active members from all parts of the Northeast United States.

#### *May 4, 2023*

The Northeast TCAT held its first online meeting. Primary discussions during the meeting were to build culture by getting to know each other on the team and to discuss John Wesley's *The Character of a Methodist*.

## THE NORTHEAST PROVISIONAL ANNUAL CONFERENCE

*May 2023*

Sub-teams of the TCAT were formed with leaders from the TCAT. Sub-teams were Prayer Steering Team, Media and Communications Team, Appointments Team, and Local Church Team.

*May 18, 2023*

The full TCAT met online to continue building our sense of culture and to hear reports from the Appointments Team, Local Church Team, Prayer Team, and Media Team.

*May-August 2023*

The Northeast TCAT continued to build culture, populate and meet as sub-team working groups, process church profiles and clergy profiles, and establish a Facebook page ([www.facebook.com/northeastgmc](http://www.facebook.com/northeastgmc)) and website ([www.northeastgmc.org](http://www.northeastgmc.org)).

We secured subscriptions to Constant Contact for email communication and to JotForm for all online forms, and email addresses and domain name for the Northeast Global Methodist Church.

*June 2, 2023*

Media and Communications Team met online.

*June 13, 2023*

First Monthly Open Prayer Meeting was held.

*June 15, 2023*

Full TCAT met online and began to develop plans for an in-person meeting in August, along with hearing progress from our sub-groups.

*July 6, 2023*

Full TCAT met online, led by Vice-Chair Faith Wilkerson.

*July 15, 2023*

The first Northeast GMC Summit was held in Halifax, PA, with over 200 Global Methodists from all over the Northeast Region in attendance.

Worship was the center of the gathering. Keynote preacher was Bishop Mark Webb and a panel of TCAT members answered questions.

*July 20, 2023*

Full TCAT met online.

*August 1, 2023*

The Northeast TCAT Board of Directors was recruited to begin working on articles of incorporation, by-laws, draft spending plan and income projections, insurance coverage, leadership nominations, circuit/districts, and all other elements for the Proposal for Establishment of the Northeast Provisional Annual Conference.

## THE NORTHEAST PROVISIONAL ANNUAL CONFERENCE

*August 3, 2023*

Full TCAT met online.

*August 25-26, 2023*

The Northeast TCAT met in-person in Lancaster, PA to discuss the progress of each sub-team, to begin discussing the Convening Annual Conference, to nominate leaders for the Provisional Annual Conference, to discuss Presiding Elders and President Pro Tempore, and to finalize the culture statement.

*September 21, 2023*

Full TCAT met online and approved the Sessions Committee nominations and the Culture Statement for the PAC Proposal.

*September 27, 2023*

The President Pro Tempore search team held interviews for four candidates for the PPT role.

*October 5, 2023*

The Full TCAT met online and approved the attorney recommendation from the Board of Directors (Jonathan Bailie, NCLL) and approved the nomination from the President Pro Tempore search team (Steven Taylor).

*October 19, 2023*

Full TCAT met online and approved the timing for the President Pro Tempore transition to full time on April 1, 2024. Discussed a moving policy for pastors making the transition to a new appointment/church.

*November 2, 2023*

Full TCAT met online to approve the final Pastor Moving Policy, proposed venue for the the Convening Annual Conference, proposed Nominations Team report for the PAC, and the proposed spending plan for the PAC.

*November 7, 2023*

The Northeast Provisional Annual Conference received a Federal Employer Identification Number from the IRS. The Northeast PAC also was registered as a Religious Corporation under Pennsylvania Religious Corporation Law.

*November 8, 2023*

The Sessions Committee was to continue discussions regarding the Convening Annual Conference to be held in Camp Hill, PA April 11-13, 2024. The team discussed the theme of the Conference, and they planned to tour the approved venue.

*November 16, 2023*

Full TCAT met online to receive reports from the working groups and to approve the preliminary list of Districts and Presiding Elders.

## THE NORTHEAST PROVISIONAL ANNUAL CONFERENCE

*November 29, 2023*

The Northeast TCAT Board of Directors met to discuss and finalize the Spending Plan/Budget for 2024 and to review the Financial Management Policy and Appointive Process Policy that will be included in the Northeast Provisional Annual Conference proposal.

*December 7, 2023*

Full TCAT met to approve the Northeast Provisional Annual Conference proposal to be submitted to the Transitional Leadership Council.

## THE NORTHEAST PROVISIONAL ANNUAL CONFERENCE

### Culture Statement

*...offered by the members of the Transitional Conference Advisory Team*

Grounded in Scripture and prayer from our first meeting, the leadership of our Northeast Provisional Annual Conference believe that our mission in this geographically wide network of gospel-based churches is to connect and support the laity and clergy in fostering their personal holiness (growing in practical divinity) and missional living (spreading scriptural holiness over the land).

Under the lordship of Jesus Christ and by the guidance of the Holy Spirit, we will live out the Great Commandment and the Great Commission.

We see every church, as a vital expression of true Wesleyan Methodism, building the kingdom by faithfully living out the good news of Jesus Christ and his love.

We believe that our mission is to support and encourage all the people, who make up the churches within the Northeast Provisional Annual Conference, so that they will live out their lives of faith in Christ with passion, vitality, and intentionality.



CC -- 4      **Resolution on the Provisional Nature of Convening  
Conference Legislation**

Be it resolved: that the legislation presented for approval at the Convening Conference of the Northeast Provisional Annual Conference, April 11-13, 2024, establishes the legal, financial, organizational, and administrative structure to support the mission of the Northeast Provisional Annual Conference and its constituent churches, as part of the Global Methodist Church, to worship passionately, love extravagantly, and witness boldly. Succeeding regular sessions of the Provisional Annual Conference and, as anticipated, the Annual Conference, may, as part of the regular course of business, amend, replace, and add to the documents approved at the Convening Conference. For now and going forward, the documents, reports, policies, and resolutions approved at the Convening Conference will remain in place until and unless specifically altered at succeeding regular sessions of the Provisional Annual Conference.

## **CC - 5 Affirming Appointment of President Pro Tempore**

Be it resolved: The Northeast Provisional Annual Conference affirms and celebrates the Appointment of Rev. Steven Taylor as President Pro Tempore of the Northeast Provisional Annual Conference of the Global Methodist Church.

## **CC - 6 Affirming Housing Allowance for the President Pro-Tempore**

Whereas, Internal Revenue Code § 107 permits a minister of the gospel to exclude from gross income a ministry-designated allowance paid as part of compensation to the extent used for actual expenses in owning or renting a home; and

Whereas, the Northeast Provisional Annual Conference of the Global Methodist Church (doing business as the Northeast Annual Conference), a Pennsylvania nonprofit corporation, is a Christian denomination of churches around the world and clergy ordained by it who hold to Wesleyan theology, that shares a common understanding of Wesleyan doctrine and is a vibrant, faithful, growing 21<sup>st</sup>-century church, and that encourages vital and vibrant ministry of local churches, compensates the Reverend Steven Matthew Taylor, for services to the Northeast Provisional Annual Conference of the Global Methodist Church in the exercise of ministry;

Be it resolved: that the compensation of the Reverend Steven Matthew Taylor as a President Pro Tempore of the Northeast Provisional Annual Conference of the Global Methodist Church in 2024 is \$119,000 and then \$150,000 annually, of which \$42,000 annually is a designated housing allowance for the calendar year January 1, 2024, through December 31, 2024; and

Be it resolved, that the designation of \$42,000 annually as a housing allowance shall apply to all future years, unless otherwise provided.

**CC – 7 Affirming Robert’s Rules as determinative for decision-making and the *Book of Doctrines and Discipline* as the governing document.**

Be it resolved: The Northeast Provisional Annual Conference Convening Conference affirms Robert's Rules of Order (the most recent edition) as our normal process for group decision-making. Be it further resolved that all actions and legislation of the Northeast Provisional Annual Conference are subject to the most current edition of the *Book of Doctrines and Discipline of the Global Methodist Church*.

## **CC-8 Voting Members of the Provisional Annual Conference**

Be it resolved: The Northeast Provisional Annual Conference affirms as voting members of the Convening Conference:

- a) All clergy as approved by the Northeast Provisional Annual Conference Board of Ministry and the Global Methodist Church Transitional Leadership Council
- b) All lay members designated by their local GMC congregations
- c) All laity determined by lay equalization

**CC – 9 Process to Establish the Voting Bar of the Business Session**

Be it resolved: the Northeast Provisional Annual Conference affirms the voting bar of the Convening Conference business session as determined and described by the President Pro Tempore and/or the Presiding Bishop.

**CC – 10 Affirming as Clergy All Approved by the Transitional Leadership Council of the Global Methodist Church**

Be it resolved: The Northeast Provisional Annual Conference affirms as clergy all who have been approved as such by the Transitional Leadership Council of the Global Methodist Church.

## **CC - 11 Senior Status Clergy Excludable Housing Allowance**

Be it resolved: the Northeast Provisional Annual Conference determines that the pension amount of Senior Status clergy shall be designated as their Excludable housing allowance for tax purposes.

## **CC-12 Affirming the Office of Presiding Elder for the Northeast Provisional Annual Conference**

### **Office of Presiding Elder In the Northeast Provisional Annual Conference**

Presiding Elders serving in the Global Methodist are, first, disciples of Jesus Christ who are attentive to their own spiritual formation and, then, servant leaders who help to establish and communicate the desired culture of the Global Methodist Church with up to 12 churches in their geographic area. Presiding Elders are called to inspire and equip other leaders and churches to do three things:

1. Develop passionate spiritual Christian leaders;
2. Create environments for Christian transformation; and,
3. Develop and shepherd processes that bear spiritual fruit and accountability.

It is an expectation that each Presiding Elder in the Northeast Region be part of a Wesleyan Band with 2-4 others who covenant together for accountability, mutual prayer support, and to share their lives together for spiritual health and growth.

As servant leaders in their districts, each Presiding Elder should plan to spend no more than 4 hours per week meeting with (in-person or electronically) and leading pastors and congregations in their district. Each Presiding Elder should also plan to spend 1-2 hours per week meeting with (electronically, primarily) the President Pro Tempore and Bishop on appointments and other Conference-wide matters. Please take time to be familiar with Section 5 of the TBDD and understand the GM Church structure and organization. (see paragraphs 507 and 508 below of the GM Church Transitional Book of Doctrines and Discipline [TBDD]).

To help clarify and guide the work of the Northeast PAC Presiding Elders, the following ministry tasks are expected:

- A. Initially, meet with each pastor, church leadership team, and congregation to become familiar with the gifts and graces of each congregation, their needs, their ministries, and to pray with and encourage them in their ministry and mission. Through an on-going relationship with each congregation, provide missional accountability and assist congregations in identifying resources to develop or strengthen systems of intentional discipleship, multiplication of leaders, and outreach to the community.
- B. In cooperation with the President Pro Tempore and other Presiding Elders, develop a process that provides opportunities for clergy to gather with their Presiding Elder on a regular basis (monthly, quarterly, etc.) for spiritual formation, leadership development, encouragement, and support.
- C. Create systems through which an ordained elder (or person to be ordained elder) is present at each congregation's annual Church Conference to celebrate their ministries, help equip them for discipleship and mission, and assist the church in reporting to the Conference the reports/data needed (forms to be provided).
- D. As a member of the Cabinet, work with the President Pro Tempore to consult with

congregations through the Staff-Parish Relations Team (or equivalent team) to determine pastoral appointments to be fixed by the Bishop throughout the year.

- E. Meet with other Presiding Elders and the President Pro Tempore regularly, as set by the President Pro Tempore for updates, accountability (i.e. class meeting), prayer, and discussion about the work of the Presiding Elder.

Initially, the role of the Presiding Elder in the Northeast Provisional Annual Conference is a volunteer position, with appropriate expenses reimbursed by the Annual Conference when submitted to the Conference Operations Officer. In time, we expect there to be a small stipend for the role of Presiding Elder in the Northeast PAC.

Any questions can be directed to Steven Taylor at [staylor@northeastgmc.org](mailto:staylor@northeastgmc.org).

Blessings,  
Steve

### **Paragraph 507.1-3 of the GMC Transitional Book of Doctrines and Discipline**

1. As an extension of the office of bishop, the presiding elder (district superintendent) shall oversee the total ministry of the clergy and churches in the communities of the district in their missions of witness and service in the world. The presiding elder (district superintendent) is the acting administrator of any pastoral charge in which a pastoral vacancy may develop, or where no pastor is appointed. As such, the presiding elder (district superintendent) has the following specific responsibilities:
2. Be the chief missional strategist of the district and be committed to living out the values of the Church, including a mandate of inclusiveness; model, teach, and promote generous Christian giving; cooperate in developing Christian unity, and ecumenical, multicultural, multi-racial, and cooperative ministries; and work with persons across the Church to develop programs of ministry and mission that extend the witness of Christ into the world.
3. Along with the bishop, guard, transmit, teach, and proclaim, corporately and individually, the apostolic faith as it is expressed in Scripture and tradition from a Wesleyan perspective, communicating and defending the doctrines and discipline of the church as provided for in this Transitional Book of Doctrines and Discipline.

### **Paragraph 508 of the GMC Transitional Book of Doctrines and Discipline**

1. Presiding elders (district superintendents), although assigned to districts, also have conference-wide responsibilities. As all ordained ministers are first elected into membership of an annual conference and subsequently appointed to pastoral charges, so presiding elders (district superintendents) become through their selection members first of a cabinet before they are subsequently assigned by the bishop to service in districts.
2. The cabinet under the leadership of the bishop is the expression of superintending leadership in and through the annual conference. It is expected to speak to the conference and for the conference to the spiritual and temporal issues that exist within the region encompassed by the conference.
3. The cabinet is to consult and plan with the conference in order to make a thorough analysis of the needs of the conference for clergy, implementing this planning with a positive and conscious effort to fill these needs.
4. When the cabinet considers matters relating to coordination, implementation, or administration of the conference program, and other matters as the cabinet may determine, the conference lay leader and other conference staff as appropriate shall be invited to be present.

## **CC-13 Affirming the Appointive Process for the Northeast Provisional Annual Conference**

Be it resolved: The Northeast Provisional Annual Conference Convening Conference affirms the appointive process as developed by the Northeast Provisional Annual Conference Cabinet and as outlined below:

It is our desire to live into the *Appointive Process Policy* described below, but there may be times and circumstances when the process cannot be followed.

Nevertheless, in consideration of the Transitional Book of Doctrines and Discipline ¶¶ 509-513, we will live into the following process to the extent possible.

- 1) The President Pro Tempore, Presiding Elders of the Provisional Districts, and regional representatives shall comprise the Cabinet (the Cabinet) of the Northeast Provisional Annual Conference. As more churches are brought into the conference, appropriate representation will be sought so that the needs of the local church and clergy can best be represented, and their needs met. The Cabinet shall be as close to a representation of the people, the groups, and the regional identities of the area known as the Northeast.
- 2) The Cabinet will make attempts to acquire a profile from all churches and clergy within their geographical area to form a model and a starting reference point for current and future appointment needs.
- 3) The Cabinet will work with the Regional Clergy and Church Relations Coordinator to maintain a confidential list of open or opening ministry settings and potential clergy, who will or may need an appointment.
- 4) There will be an online database accessible only to members of the Cabinet to house all the church and clergy profiles of the Northeast Provisional Annual Conference. All attempts will be made to get a current, within the previous four months, profile from all churches and clergy seeking an appointment or an appointment change.
- 5) The Cabinet will evaluate all potential clergy candidates for an appointment. After much prayer, paying particular attention to the missional needs of the congregation or ministry setting, the Cabinet will create a list of two or three potential clergy for appointment to that setting.

The cabinet will seek to give fair consideration to the diverse pool of clergy within the Northeast Provisional Annual Conference, including, but not limited to, diversity of age, gender, culture, ethnicity, skill set, and other pertinent characteristics specific to the particular appointment being considered.

- 6) The Cabinet will issue the clergy profiles of the candidates for the ministry setting under consideration to the Staff-Parish Relations Committee (SPRC), or equivalent body, for their review.

- 7) The SPRC will review the clergy profiles prayerfully and completely. They will give the Cabinet a report on the potential for ministry of each candidate in as judicious a timeframe as possible.

These reports will include the following responses:

- a) What strengths does the SPRC believe each candidate will bring to the ministry context?
  - b) What areas of concern does the SPRC have about the candidates potential fit for their ministry context?
  - c) Is there a designation by the SPRC as to whether this candidate might be a great potential fit, a good potential fit, they are willing to prayerfully work with this candidate, or they believe this candidate would not be a good fit?
- 8) The Cabinet will also give the church profile to those potential candidates for the appointment, and they will ask them to prayerfully consider the ministry context. Upon prayerful consideration, the clergypersons will give the Cabinet a report on the potential for ministry, within that context, in as judicious a timeframe as possible. These reports will include:
    - a) What strengths will he or she bring to the ministry context under consideration?
    - b) What areas of concern does he or she have about their potential fit for the ministry context?
    - c) Is there a designation by the clergyperson as to whether he or she sees this ministry setting as a great potential fit, a good potential fit, he or she is willing to prayerfully work with this congregation or ministry setting, or if he or she believes this congregation or ministry setting would not be a good fit?
  - 9) The Cabinet will receive the reports of the SPRC and clergy persons, and they will prayerfully consider which appointment will meet the needs of the ministry context, the clergy, the needs of the Northeast Provisional Annual Conference, and the Global Methodist Church.
  - 10) Upon making what they believe to be the best God honoring decision, the Cabinet will schedule a meeting between the candidate and the members of the SPRC. This meeting will give sufficient time to allow the ministry candidate and the SPRC to get to know one another.
  - 11) The Cabinet representative will moderate the scheduled meeting to facilitate the discernment process. The Cabinet representative may ask questions for clarification or ensure that pertinent information is made known, but the Cabinet representative should not seek to influence the discussion.

- 12) Upon completion of the meeting, the SPRC and clergyperson will be encouraged to enter an intentional time of prayer and discernment. After a reasonable time, both parties will let the Cabinet know of their intentions to either receive or not receive this appointment.
  - a) Upon completion of an agreed upon appointment match, the Presiding Elder will complete the Change of Appointment form and send it to the President Pro Tempore, who in turns submits it to the bishop, who will fix the appointment. As required by ¶ 509.6 of the *Transitional Book of Doctrines and Discipline* the appointment is not finalized until the bishop fixes the appointment.

If there are reasonable concerns made that this might not be the best match by either the SPRC or the clergyperson, the discernment process continues.

## CC – 14 Clergy Moving Policy

Be it resolved: the Northeast Provisional Annual Conference affirms the Clergy Moving Policy which was previously adopted by the Northeast TCAT on November 2, 2023, and reproduced below, as the official moving policy for the Annual Conference.

### Clergy Moving Policies

Definition of terms:

The term "pastor" shall refer to persons under appointment, in any category of Conference relationship, including persons from other conferences serving under appointment of our Bishop and Senior status pastors.

The term "charge", whether receiving or sending, shall refer to the station, charge, or agency to which the pastor is appointed.

1. In the understanding of empowering the local church/charge, the pastor and charge have full authority to work out the details of moving the pastor and family to a new appointment. The receiving charge will be responsible for moving or paying for the move of the incoming pastor and his/her household, within the bounds of the Conference, or from the closest reasonable border of the Conference. The Presiding Elder of the receiving charge shall be the mediator where the charge and the pastor disagree as to how the move will be made.
2. The receiving charge shall be responsible for the replacement, repair, or restoration of any of the pastor's household belongings in case of damage, breakage, or loss during the move, by providing adequate (at least replacement value) insurance through the moving company, or as a self insurer (by agreeing, in writing before the move, to be the insurer). The Presiding Elder of the receiving charge shall be the mediator where the charge and the pastor disagree over any claim.

*[When a receiving charge is the self-insurer, the following procedures should be followed:]*

- a) *regarding furniture and other non-packed items, notations of prior damage, weakness, scratches, etc. should be made before loading, by the pastor and someone from the receiving charge. If this is done at the time of the move, it should be before the items are handled by anyone from the charge (before they are moved from the house/garage/etc. to the van/truck.*
- b) *regarding packaged/boxed items, notation should be made as to the condition of the cartons/boxes, marking any existing areas of damage such as crushed comers. If there has been breakage or*

*damage to any packed items, the same guideline as that to professional movers is recommended, which is: "Is there any outward signs that the box/carton has been mishandled (i.e., is the box crushed on any corner or side, punctured or otherwise damaged)?" If not, the assumption is that the item broken was improperly or inadequately packed.*

3. The pastor shall be responsible for the packing of his/her household goods, preparatory to moving, whether packing themselves or paying for it to be done by others. An exception can be granted by the Presiding Elder of the receiving charge, when, in the judgment of the Presiding Elder, a pastor/parsonage family is unable to handle the task of packing and/or unpacking. If the receiving charge does not pay for such packing and/or unpacking, the Presiding Elder of the receiving charge shall submit the bill to the Conference for payment.

*[The procedure for the exception noted in the policy shall be as follows: The responsibility for initiating this request lies with the pastor (or survivor in charge). Written estimates from at least two movers will be obtained, showing packing and/or unpacking costs as a separate item. The Presiding Elder and receiving charge shall decide on the mover to be used. The Presiding Elder shall authorize the packing and/or unpacking expenses, and submit the bill for said work to the Annual Conference.]*

4. The Conference shall be responsible for moving or paying for the move under any of the following circumstances/conditions:
  - a) when a pastor retires from active ministry as a pastor of a local charge, a presiding elder, or a member of the Conference Staff, except when he/she is moving to a charge to continue service (e.g., as a retired supply pastor not, however, as a private employee);
  - b) when a pastor serving as a Senior Status supply pastor discontinues serving in that capacity;
  - c) when a pastor becomes completely disabled; or
  - d) when there is a surviving household to relocate, in the case of a pastor's death while serving a charge.

This will apply only to moves within the bounds of the Conference, or that portion of the move to the closest reasonable border of the Conference. The Presiding Elder of the charge shall submit the bill for such move to the Conference for payment.

5. When a change of appointment occurs such that a receiving charge would have to pay for a second move (for the same position) within any given four-year period, the receiving charge can request assistance from the Conference to pay for the second move. The request shall be made through the receiving charge's Presiding Elder, who will submit the bill to the

Conference for payment. The maximum reimbursement for the second move would be according to the following schedule:

- a) when a pastor moves after one year - 75%
- b) when a pastor moves after two years - 50%
- c) when a pastor moves after three years - 25%

6. It is the responsibility of the moving pastor to leave the parsonage and office in good order for his/her successor.

As to the parsonage:

- a) the buildings and facilities should be clean and in good repair;
- b) trash and unwanted items should have been removed;
- c) agreements should be negotiated by which the moving pastor shall pay for damages the pastor/parsonage family/parsonage pet is responsible for;
- d) keys for all locks should be tagged and left;
- e) the phone number should be left the same;
- f) lists should be left of persons/companies to call in emergencies or for repairs/service, of where appliance manuals can be found, and of locations of screens, lawn mowers, etc.

As to the office:

- a) the phone number should be left the same;
- b) keys for all locks should be tagged and left;
- c) files should be up-to-date and in good order;
- d) lists of immediate or necessary information should be left.

7. None of these policies shall financially obligate the Conference beyond the approved budget for moving pastors/parsonage families in any given year. Where the bills to the Conference for packing {#3 above) and/or moves {#4 and #5) exceeds the approved budget for moving, the Finance and Administration Committee of the Annual Conference will decide how available monies shall be spent.

Northeast Convening Annual Conference,

April 12<sup>th</sup>, 2024

Grace and peace to you all in the name of our Lord, Jesus Christ! When the Transitional Conference Advisory Team (TCAT) was applying to be recognized as a Provisional Annual Conference by the Transitional Leadership Council (TLC), one of the requirements to be met was the nomination of people to serve on the various boards, committees, and teams that an Annual Conference needs to function. The TCAT assembled an Ad Hoc Nominations Team, chaired by me, with the objective being to nominate persons for the various positions and roles you see below in this report. After approval by the TCAT, this report was submitted and approved by the TLC on December 18<sup>th</sup>, 2023.

Before you move into the report, I wanted to include a few comments. You will see that many teams have their chair, vice-chair, and secretary established. Some teams are still determining who those persons will be. With that, the Nominations and Leadership Development Committee is still being structured and determined. As the Transitional Book of Doctrines and Discipline is currently written, this committee would be quite large, and we are seeking clarity on how to proceed. In the meantime, Steve Taylor, along with myself and the chairs of the various committees, are working to fill vacancies. If you find yourself interested in serving on any of these boards, committees, or teams, please don't hesitate to reach out to any of us.

Another organizational element that is still under development is the cabinet along with districts. It was our intention to keep districts to 12 churches or less, meaning some districts are tightly packed and others cover wide geographic areas. What this means is that districts are likely to change as time goes on, and the same may be true for who is serving as a Presiding Elder in our conference. With that, you will notice that some districts have their Presiding Elder as "To Be Announced." These persons know who they are, and their churches/clergy know, but given their inability to be publicized at this time their name is not included.

As the Holy Spirit continues to breathe life into the Global Methodist Church, especially here in the Northeast, we are confident that our Triune God will raise up even more leaders to help keep this movement focused on Christ! Please, keep in your prayers these leaders, and pray for the future leaders as well. This movement will make no progress if we do not surrender it to God, nor bathe it in prayer. If you have any questions, please do not hesitate to contact me.

Yours in Christ,



Thadius E. Sales

tsales.gmc@gmail.com

570-529-5496

Northeast Provisional Annual Conference  
Ad-Hoc Nominations and Leadership Development Committee – Report

**Board of Ministry ¶612.1**

1. *The Board of Ministry.* The Board of Ministry shall be responsible for overseeing the recruiting and credentialing of clergy for the furtherance of the mission of the Global Methodist Church. (¶¶406-410, 418) The Board shall also be responsible for overseeing all clergy changes in conference relations. (¶¶415-418)

a. Members shall be nominated by the bishop and elected by the Annual Conference. The board shall include elders, deacons, and laity. No more than one-third of the Board may be laity. Annual Conferences shall set the number of members of the Board. Members shall serve for six years and may succeed themselves once. Notwithstanding other provisions of the *Transitional Book of Doctrines and Discipline*, deacons and laity on the Board of Ministry may vote on the ordination and conference relations of all clergy candidates.

b. If a member of the Board of Ministry cannot serve for any reason, the bishop, in consultation with the Cabinet, shall appoint an interim member to serve the remainder of the unused term. The annual conference shall confirm the interim appointment at its next meeting.

c. The Board of Ministry shall elect from its members a chair, vice-chair, secretary, and any other officers it deems necessary. Election shall be by simple majority and shall be for a term of years to be determined by the annual conference.

d. The Board of Ministry may establish subcommittees and teams to assist it in its work.

**Clergy**

Anne McCorkle Garrett – *Secretary*

Bill Prentice

Cindy Makarchuck

David Cooke

Faith Wilkerson

Gabriella Garcia

Jaewoong Chang

Jerry Sieg

Joshua Davinsizer

Joshua Wargo

Kari Jones – *Chair*

Leo Park

Linda Douglas Smith

Logan Swanger

Mark Farnell – *Vice Chair*

Mary Jean Simonin

Matt Sichel

Rob Townsend

Robert Marsh

SunAe Lee-Koo

Thadius Sales – *Registrar*

**Laity**

Cora Doran

Erin Mueller

Murray Drummond

Neil Cleveland

## Northeast Provisional Annual Conference

### Ad-Hoc Nominations and Leadership Development Committee – Report

#### **Episcopacy Committee ¶612.2**

The Committee on Episcopacy shall be responsible to support the bishop in the oversight of the spiritual and temporal affairs of the Global Methodist Church, with special reference to the area where the bishop has residential responsibility.

a. Members shall be nominated by the Conference Leadership Committee and elected by the annual conference. The committee shall include equal numbers of clergy and laity. The annual conference shall set the number of members of the committee with a maximum of 12 persons serving at any one time and no less than six. Members shall serve six years and may not succeed themselves. No member of the conference staff or member of the bishop's family shall serve on the committee. The bishop shall serve on the committee with voice but not vote.

b. If a member of the committee cannot serve for any reason, the Leadership Committee, in consultation with the cabinet, shall appoint an interim member to serve the remainder of the unused term. The annual conference shall confirm the interim appointment at its next meeting.

c. The Episcopacy Committee shall elect from its members a chair, vice-chair, secretary, and any other officers it deems necessary. Election shall be by simple majority and shall be for a term of years to be determined by the annual conference.

d. The committee shall meet only with the knowledge of the bishop. The bishop shall be present at each meeting of the committee, except where he or she voluntarily excuses himself or herself.

e. The committee shall be available to the bishop for counsel including advising the bishop concerning conditions within the episcopal area as they affect relationships between the bishop and the people of the Annual Conference.

f. Keeping in mind the roles, responsibilities, and duties laid in ¶¶502-504, the Committee shall engage in an annual evaluation of the Bishop in consultation with the Transitional Leadership Council.

#### **Clergy**

David Bennett  
Gordon Edwards  
Karen McCaffery  
Todd Christine  
Trisha Guise

#### **Laity**

Brenda Roof  
Carmen Hamilton  
Diana Briselli  
Francine Edwards  
VACANT

#### **President Pro Tempore**

\*Steven Taylor

\*Serves with voice, no vote

## Northeast Provisional Annual Conference

### Ad-Hoc Nominations and Leadership Development Committee – Report

#### **Finance and Administration ¶612.3**

The Finance and Administration Committee shall be responsible to develop, maintain, and administer a comprehensive and coordinated plan of fiscal and administrative policies, budgets, procedures, pension plans, benefits plans, and management services for the annual conference.

- a. Members shall be nominated by the Conference Leadership Committee and elected by the annual conference. The committee shall include equal numbers of clergy and laity. The annual conference shall set the number of members of the committee. Members shall serve six years and may succeed themselves once. The bishop, one presiding elder (district superintendent) chosen by the bishop, and the conference treasurer shall serve on the committee with voice but not vote.
- b. If a member of the committee cannot serve for any reason, the Leadership Committee shall appoint an interim member to serve the remainder of the unused term. The annual conference shall confirm the interim appointment at its next meeting.
- c. The committee shall elect from its members a chair, vice-chair, secretary, and any other officers it deems necessary. Election shall be by simple majority and shall be for a term of years to be determined by the annual conference.
- d. The committee shall coordinate its work with the Transitional Leadership Council or its designee of the Global Methodist Church.

#### **Clergy**

Brandon Meacham  
Joseph Saunders  
Matthew Armstrong  
Dave Humphrey  
Gary Priddy  
Greg Louque  
Bob Kirby - *Chair*

#### **President Pro Tempore**

\*Steven Taylor

#### **Presiding Elder**

\*Joseph Saunders

#### **Laity**

Dean Herriman  
Celinda McQuistion - *Secretary*  
Ryan Hale  
VACANT  
VACANT  
Gwen Montague-Harris – *Vice Chair*  
Jerry Thomas

#### **Treasurer**

\*Art Kendall (PD)

\*Serves with voice, no vote

## Northeast Provisional Annual Conference

### Ad-Hoc Nominations and Leadership Development Committee – Report

#### **Nominations and Leadership Development Committee ¶1612.4**

The Leadership Committee shall be responsible for nominating clergy and laity to serve on annual conference committees and boards.

a. Members shall be nominated by the bishop and elected by the Annual Conference. The committee shall include equal numbers of clergy and laity. The annual conference shall set the number of members of the committee. Members shall serve six years and may not succeed themselves. The bishop and presiding elders (district superintendents) shall also serve on the committee with voice and vote in addition to the clergy and laity elected by the annual conference.

b. If a member of the committee cannot serve for any reason, the bishop shall appoint an interim member to serve the remainder of the unused term. The annual conference shall confirm the interim appointment at its next meeting.

c. The bishop shall serve as the chair of the committee. The committee shall elect from its members a vice-chair, secretary, and any other officers it deems necessary. Election shall be by simple majority and shall be for a term of years to be determined by the annual conference.

#### **President Pro Tempore**

Steven Taylor - *Chair*

#### **Clergy**

All Presiding Elders. Additional clergy may be added if the Annual Conference would like.

#### **Laity**

The Presiding Elder may nominate one lay person from their district to serve on this committee.

Northeast Provisional Annual Conference

Ad-Hoc Nominations and Leadership Development Committee – Report

**Committee on Investigation ¶1612.5**

The committee on investigation shall be responsible for considering judicial complaints against clergy as set out in Part Eight Judicial Administration of this *Transitional Book of Doctrines and Discipline* and specifically ¶1809.2.

- a. There shall be seven members, four ordained clergy and three laity, and seven alternate members, four ordained clergy and three laity. None of the members or alternates shall be members of the Board of Ministry or the cabinet – or their immediate family members. Members shall serve three years and may succeed themselves once.
- b. The bishop shall nominate persons for the committee, in consultation with the Board of Ministry (for the clergy members). Nominations shall reflect the racial, ethnic, and gender diversity of the conference. The annual conference shall elect the committee, with the power to elect additional members or alternates during the term of office as needed. Committee members must be in good standing and must be of good character.
- c. The committee on investigation shall elect a chair and secretary and organize at the annual conference following its election.
- d. Should a member of the committee on investigation have been a party to any of the proceedings in the case that comes before the committee, he or she shall be disqualified from sitting on the committee during its consideration of that case, and an alternate member shall take his or her place.
- e. Four clergy and three laity (or their alternates) seated as members of the committee shall constitute a quorum.
- f. If an annual conference has not yet elected a committee on investigation, the bishop or president pro tempore shall appoint the members of the committee in consultation with the cabinet.

**Clergy**

Bob Kirby  
Ed Rodarmel  
VACANT  
VACANT

**Laity**

David Molik  
Dennis Rader  
VACANT

**Alternate Clergy**

David Cooke  
VACANT  
VACANT  
VACANT

**Alternate Laity**

Dave Corretore  
Diana Briselli  
VACANT

Northeast Provisional Annual Conference

Ad-Hoc Nominations and Leadership Development Committee – Report

**Administrative Review Committee ¶612.6**

The administrative review committee (¶ 805.2) shall be responsible for ensuring that the disciplinary procedures for resolving a substantiated administrative complaint are properly followed as required by *Judicial Practices and Procedures* 5.2 and fair process (¶804).

- a. There shall be an administrative review committee in every annual conference composed of three ordained clergy and two alternates who are not members of the cabinet or the Board of Ministry – or their immediate family members. Members shall serve three years and may succeed themselves once.
- b. The bishop shall nominate the members of the committee and the clergy session of the annual conference shall elect them. Committee members must be in good standing and must be of good character.
- c. The administrative review committee shall elect a chair and secretary and organize at the annual conference following its election.
- d. Should a member of the administrative review committee have been a party to any of the proceedings in the matter that comes before the committee, he or she shall be disqualified from sitting on the committee during its consideration of that case, and an alternate member shall take his or her place.
- e. Three clergy (or their alternates) seated as members of the committee shall constitute a quorum.
- f. If an annual conference has not yet elected an administrative review committee, the bishop or president *pro tempore* shall appoint the members of the committee in consultation with the cabinet.

**Clergy**

Kyung Moo Koo

Patti Molik

Todd Christine

**Alternate Clergy**

VACANT

VACANT

Northeast Provisional Annual Conference  
 Ad-Hoc Nominations and Leadership Development Committee – Report  
**Conference Leadership Council**

The Conference Leadership Council (Council) shall meet at least once per year face-to-face (absent exigent circumstances that would require electronic or other forms of meeting) for the purpose of communication and coordination of ministry among the boards and committees. The Council shall serve as the Board of Directors of the Annual Conference under Pennsylvania Nonprofit Corporation Code.

1. Membership of the Council shall consist of the following:
  - a) One clergy and one lay person elected by and from each annual conference board or committee, including the board or committee chair;
  - b) The bishop or president pro tempore;
  - c) One presiding elder as a representative of the cabinet;
  - d) The annual conference secretary;
  - e) The annual conference lay leader, if any;
  - f) Any other conference officers elected by the annual conference, if any;
  - g) Any members at large elected by the annual conference to promote diversity or to obtain specific gifts, skills, or expertise, if any, upon nomination by the Leadership Committee;
  - h) The conference operating officer (COO) and other appropriate conference staff persons as the COO determines shall serve as members of the council with voice but without vote.
2. The Council shall have the following specific authority and responsibilities:
  - a) To engage in proactive strategizing, including a strategic plan, for growth in discipleship and mission, and to implement the priorities established by annual conference, making recommendations to the boards and committees for implementation.
  - b) To adjust the annual conference budget between sessions with published rationale, as long as it does not exceed the total amount of the budget.
  - c) To hire, with the consent of the bishop or president pro tempore, the conference operating officer and evaluate his/her work annually.
  - d) To approve the staffing levels for all boards and committees, consistent with budget limitations, such staff to be hired by and responsible to the conference operating officer.
  - e) To adopt policies and procedures, subject to annual conference approval, applicable to the annual conference, its boards and committees, and its other entities in alignment with the TBD&D and the BD&D and the priorities set by annual conference.
  - f) To coordinate proposals coming from the boards and committees to the annual conference, including the proposed budget, to assure congruence with the church's mission and strategy, as well as congruence with each other.

Northeast Provisional Annual Conference

Ad-Hoc Nominations and Leadership Development Committee – Report

g) To initiate, staff, and set parameters for task forces dealing with issues beyond the scope of an individual board or committee.

h) Any other responsibilities or authorities assigned by the annual conference not in conflict with the TBD&D or the BD&D.

**President Pro Tempore**

Steve Taylor

**Conference Prayer and Intercession Team**

Leo Park - *Chair*

**Sessions Committee**

Autumn Christine – *Chair*

**Board of Ministry**

Kari Jones – *Chair*

**Cabinet**

Rob Townsend – *Dean of Cabinet*

**Treasurer**

Art Kendall

**Conference Secretary**

Matt Sichel

**Finance and Administration**

Bob Kirby – *Chair*

**Committee on Investigation**

TBD

**Episcopacy Committee**

TBD

**Annual Conference Lay Leader**

TBD

**Conference Operating Officer**

TBD

**Members at Large**

TBD

\*Serves with voice, no vote

## Northeast Provisional Annual Conference

## Ad-Hoc Nominations and Leadership Development Committee – Report

**Appointive Cabinet/Presiding Elders**

Presiding elders, although assigned to districts, also have conference-wide responsibilities. Presiding elders become, through their selection, members first of a cabinet before the bishop subsequently assigns them to service in districts. The cabinet shall have such powers and responsibilities as set by the Transitional Book of Doctrines and Discipline. These persons have been selected by the President Pro Tempore, Steven Taylor.

Dean of Cabinet – Rob Townsend

<u>Delaware</u>	<u>Kari Jones</u>
<u>Maryland Central</u>	<u>Faith Wilkerson</u>
<u>Maryland East</u>	<u>Karen Handy</u>
<u>Maryland East</u>	<u>Rob Townsend</u>
<u>Maryland West Virginia</u>	<u>Sharon Lowans</u>
<u>New England East</u>	<u>HyungYong Choi</u>
<u>New England South</u>	<u>Joseph Saunders</u>
<u>New England West</u>	<u>Joseph Saunders</u>
<u>New Jersey South</u>	<u>To Be Announced</u>
<u>New York East</u>	<u>Penny Brink</u>
<u>New York North</u>	<u>Jack Ford</u>
<u>New York North Central</u>	<u>Jack Ford</u>
<u>New York NW East</u>	<u>Rick LaDue</u>
<u>New York NW West</u>	<u>Katie Zettle</u>
<u>New York SE East</u>	<u>To Be Announced</u>
<u>New York SE West</u>	<u>Matt Rowe</u>
<u>New York SW North</u>	<u>PJ Pasieka</u>
<u>New York SW South</u>	<u>David Cooke</u>
<u>NYC New Jersey</u>	<u>Gordon Edwards</u>
<u>Pennsylvania Central</u>	<u>Eugene Liddick</u>
<u>Pennsylvania East</u>	<u>To Be Announced</u>
<u>Pennsylvania Northeast</u>	<u>David Laysen</u>
<u>Pennsylvania Northwest</u>	<u>Max Furman</u>
<u>Pennsylvania Northern York/Adams</u>	<u>Thadius Sales</u>
<u>Pennsylvania Southeast</u>	<u>Brendan Hock</u>
<u>Pennsylvania Southwest</u>	<u>Richard Morris</u>
<u>Pennsylvania Southern York</u>	<u>Joshua Wargo</u>

\*Serves with voice, no vote

Northeast Provisional Annual Conference  
Ad-Hoc Nominations and Leadership Development Committee – Report

**Sessions Committee**

The Sessions Committee shall be responsible for planning and managing all aspects of the annual conference session, and any other events/gatherings assigned to it by the Bishop/President Pro Tempore. This committee has already been approved by the Northeast TCAT.

**Clergy**

Alan Jones  
David Layser  
Leo Park  
Matthew Finch  
Matthew Sichel  
Rebecca Collison  
Thadius Sales – *Vice Chair*

**Laity**

Autumn Christine – *Chair*  
Carl Samans  
Diana Briselli  
Diane Hopkins  
Jessica Sichel – *Secretary*  
Tristyn Ahart

## Northeast Provisional Annual Conference

### Ad-Hoc Nominations and Leadership Development Committee – Report

#### **Conference Prayer and Intercession Team**

The role of the Conference Prayer & Intercession Team is to ensure the work of the emerging conference is thoroughly covered in prayer throughout the developmental process and beyond. The team prays for regional leadership and regional needs as well as the GM Church leadership and needs. This Conference team also prays and works together to encourage local GM Church pastors to prayerfully select a prayer point person from each local church in order to ensure prayer is a priority in local churches. The Conference Prayer & Intercession team "prays for prayer," so that each of our local GM Churches will become a "house of prayer" as in the words of Jesus. The team also resources local churches as needed. Most importantly, the team prays for the mission of the GM Church: "to make disciples of Jesus Christ who worships passionately, love extravagantly, and witness boldly."

#### **Clergy**

Adam Snell  
David Layser  
Leo Park – *Chair*  
Penny Brink  
Tom Albrecht

#### **Laity**

Carmen Hamilton  
Christine Kidd  
Diana Briselli  
Earlwyn Benjamin  
Joanne Rue  
Liz Heintzelman  
Margaret Perry  
Sam Flick  
Teri Niedzielski  
William Prior

## CC – 16 Conference Budget

Be it resolved: the Northeast Provisional Annual Conference affirms the Conference Budget which was proposed in the Conference formation document and appears below.

### NORTHEAST CONFERENCE of the GLOBAL METHODIST CHURCH PRELIMINARY BUDGET

<b>INCOME</b>			
	Connectional Funding @ 3%	993,555	
	Expected Uncollectable Connectional Funding (20%)	-198,711	
	Preceding Year's Carry Over	40,000	
	Initial Gifts from Individuals	<u>0</u>	
	<b>TOTAL INCOME</b>		<b>834,844</b>
<b>EXPENSES</b>			
<b>Mission and Ministry Expense</b>			
	Expense to hold Annual Conference Session	40,000	
	Conference Communications	15,000	
	Regional Meetings	25,000	
	Board of Ministry	20,000	
	General Conference	25,000	
	Missional Advancement	25,000	
	Misc. Ministries Expenses	5,000	
	Partner Non-US Annual Conference	<u>83,000</u>	
	<b>Total Mission and Ministry Expense</b>		<b>238,000</b>
<b>President/Pro Temp Salary Expense</b>			
	<sup>(1)</sup> <b>President Pro Temp</b> Total Compensation	119,000	
	<b>President Pro Temp</b> Pension	11,900	
	<b>President Pro Temp</b> Health Insurance, Life Insurance, Disability Insurance	15,444	
	<b>President Pro Temp</b> Payroll Taxes	0	
	<b>President Pro Temp</b> Expense Reimbursement	20,000	
	<b>President Pro Temp</b> Moving Expense Reimbursement	<u>5,000</u>	
	<b>Total President/Pro Temp Salary Expense</b>		<b>171,344</b>
<b>Staff Expense</b>			
	<b>Conference Operations Officer (COO)</b> Total Compensation	92,000	
	<b>Conference Operations Officer (COO)</b> Pension/Retirement	9,200	
	<b>Conference Operations Officer (COO)</b> Health Insurance	20,592	
	<b>Conference Operations Officer (COO)</b> Payroll Taxes	7,038	
	<b>Conference Operations Officer (COO)</b> Expense Reimbursement	2,500	
	<b>Conference Operations Officer (COO)</b> Moving Expense	5,000	
	<sup>(2)</sup> <b>Presiding Elders Compensation</b>	78,750	
	<b>Presiding Elders</b> Pension/Retirement	7,875	
	<b>Presiding Elders</b> Health Insurance	0	
	<b>Presiding Elders</b> Payroll Taxes	0	
	<b>Presiding Elders</b> Expense Reimbursement	<u>81,000</u>	
	<b>Total Staff Expense</b>		<b>303,955</b>
<b>Support Services</b>			
	Board & Committee Expenses	5,000	
	Accounting/Payroll Services	30,000	
	Auditor	5,000	
	Legal	<u>3,000</u>	
	<b>Total Support Services</b>		<b>43,000</b>
<b>Facilities &amp; Equipment</b>			
	Office Lease, Utilities, etc.	20,000	
	Office Equipment & Supplies (Computer, Printer/Scanner, etc.)	15,000	
	Office Expense - Phones/Internet/Software/3rd Party Services	10,000	
	Insurance (Liability, Directors and Officers, Workers Comp, etc.)	5,000	
	Contingency (Unanticipated items)	<u>1,000</u>	

Total Facilities & Equipment	51,000
<b>TOTAL 2024 EXPENSES</b>	<b>807,299</b>
<b>TOTAL INCOME MINUS EXPENSES</b>	<b>27,545</b>

Footnotes:

- <sup>(1)</sup> President Pro Temp salary:  
 January to March (\$500 weekly) = \$6,500  
 April to December (\$150,000 annually) = \$112,500
- <sup>(2)</sup> 27 Presiding Elders at \$5000 annual rate beginning 6/1/2024

## NORTHEAST CONFERENCE of the GLOBAL METHODIST CHURCH INCOME ANALYSIS

<b>Number of churches reporting income</b>	132
Average Yearly Church Income	200,519
Average Yearly Church Income	26,468,513
<b>Number of churches NOT reporting income</b>	25
Estimated Church Income	190,000
Estimated Average Yearly Church Income	4,750,000
<b>Estimate of new churches joining in 2024</b>	20
Estimated Church Income	190,000
Factor for number of months on average	50.00%
Estimated Average Yearly Church Income	1,900,000
<b>Expected Income of all Churches</b>	<b>33,118,513</b>
Connectional Funding Rate - GMC	1.00%
Estimated GMC Income	331,185
Connectional Funding Rate - NE	3.00%
Estimated NE TCAT Income	993,555
Total Connectional Funding	1,324,741

## CC – 17 Conference Financial Management Policy

Be it resolved: the Northeast Provisional Annual Conference affirms the Conference Financial Policy which was proposed in the Conference formation document and appears below.

### Northeast Provisional Annual Conference Financial Management Policy

This *Financial Management Policy* applies to all personnel with financial authority and responsibility affiliated with the Northeast Provisional Annual Conference (the “Conference”). All permanent, temporary, indefinite, contracted, and volunteer personnel will comply with the provisions of this policy. Any exceptions must be specifically noted in this policy or approved in writing by the Chair of the Finance and Administration Committee (the “Committee”) of the Northeast Provisional Annual Conference.

If anything in this policy conflicts with the requirements of the *Transitional Book of Doctrines and Discipline of the Global Methodist Church* (the “TBD&D”), then the requirements of the TBD&D will apply.

#### 1. Purpose

- a) We are called to take seriously the stewardship of financial resources in the corporate life of the Conference. Such stewardship provides the means whereby the Conference, through support of its churches, is enabled to conduct various ministries in the name of Jesus Christ.
- b) In addition, having a comprehensive policy statement is important for the following reasons:
  - specifies approval authority for various dollar amounts of financial expenditures
  - outlines norms, or standards, for leadership, staff, and volunteers; allowing objective evaluation
  - assists in knowing what is standard and what is not – thereby enhancing efficient management toward goals and objectives
  - encourages planning and reduces crisis management
  - provides continuity, focus, and consistency

#### 2. Responsibilities

- a) The Committee is responsible for keeping the leadership and membership informed of the financial status of the Conference.

The Committee is responsible for financial management and accountability

within the Conference. The Treasurer is a de facto member of the Committee with voice but no vote. The Treasurer will not be a staff member.

- b) The day-to-day management of the Conference's financial activity including banking, accounts payable, payroll, and reporting, are the responsibilities of the Financial Administrator.
- c) A Financial Procedures document consisting of written procedures for financial activities within the Conference will be adopted and maintained by the Committee.

The Committee will monitor compliance with the provisions of this Financial Management Policy and report any deviations to the Committee Chairperson. The Committee Chairperson will correct any reported deviations or, if necessary, refer a deviation to the President Pro Tempore for corrective action.

### 3. Separation of Duties

- a) Separation of financial duties is the concept of having more than one person required to complete certain financial tasks.

To protect the Conference and the individuals involved from fraud, theft, or the appearance of impropriety, the Finance Procedures adopted by the Committee shall make use of the separation of financial duties concept wherever practical to do so.

- b) No immediate family members of any appointed clergy may serve as Treasurer, Committee Chairperson, or serve in any paid or unpaid position involving financial activity of the Committee.

### 4. Budgets

- a) The Committee shall propose an annual budget for the work of the Conference. After approval by the Conference Leadership Council, the proposed budget shall be presented for review, amendment, and approval by the members of the Conference at an Annual Conference Session.
- b) No leadership, ministry, or administrative area is authorized to spend more than the amount in their approved budget during the year, without receiving specific permission from the Committee Chairperson.

The Committee Chairperson may authorize shifting budget amounts among areas, while maintaining the overall Conference budget; however, if more total funding is needed, only the Conference Leadership Council, in consultation with the President Pro Tempore and the Treasurer, may approve such increase prior to the expenditure.

- c) The Treasurer shall notify the Committee Chairperson, the Conference Leadership Council, and the President Pro Tempore immediately, if income is

at risk of falling more than five percent below the projected income in the approved annual budget.

5. Receiving Funding

- a) The amount of each local church's Connectional Funding contributions will be considered public information. Gifts from individuals or other legal entities shall be kept confidential, unless specific permission is granted by the giver for the release of the information.
- b) Any special contribution stipulated for a specific use by the donor must be designated for a purpose, which is compatible and consistent with the purposes of the Conference.
- c) From time to time the Conference, exercising its religious, educational, and charitable purposes, may establish various funds to accomplish specific goals.

If the Conference receives a designated contribution for these funds or for any other designated purpose, the Conference will make a good faith attempt to honor the designation; however, all designated contributions shall be deemed advisory, rather than legally mandatory in nature, and shall remain subject to the exclusive control and sole discretion of the Conference Leadership Council.

No fiduciary obligation shall be created by any designated contribution made to the Conference, other than to use the contribution for the general furtherance of any of the purposes stated in Article 1 of the *Bylaws* of the Conference. Donors making contributions for designated purposes will be advised of this policy before the gift is accepted.

- d) Any stock or securities received by the Conference may be either held or sold based on the advice of the Committee Chairperson, and with the approval of the Conference Leadership Council.
- e) Anything other than monetary gifts, specifically real estate or tangible property, must be approved in advance by the Conference Leadership Council.
- f) The Conference Leadership Council may decline, at their discretion, to receive or administer any gift, devise, or bequest for any reason that is satisfactory to the Conference Leadership Council.

6. Bank Account Management and Account Balance Requirements

- a) All Conference funds will be held in reputable financial institutions that are licensed and chartered by the federal government or a state-chartered institution within the boundaries of the Conference.
- b) All accounts will be FDIC insured, unless otherwise approved by the Conference Leadership Council.
- c) Should the Conference establish an endowment, the endowment funds will be kept in a separate account from all other Conference financial assets.
- d) At the Committee's discretion, designated funds, such as the Missions Fund, Camping Fund, or Scholarship Fund, may be kept in separate accounts for transparency and clarity purposes.

If maintaining separate accounts is not practical, records will be kept of the amount of designated funds by category. Any interest income from accounts with co-mingled designated funds will be accrued to the General Fund account.

- e) For ease of managing and reporting, the number of accounts will be a minimum number necessary that is consistent with the requirements of this policy.
- f) All checks will be issued with the current calendar date.
- g) The Conference shall have a goal to build and maintain a minimum bank account balance, excluding designated funds, as set by the Committee.
- h) If the account balance falls below its required minimum balance or other amount set by the Conference Leadership Council, the Committee Chairperson will notify the Conference Leadership Council as soon as reasonably practical.

The Conference Leadership Council will evaluate the financial health of the Conference and take appropriate actions to restore the minimum account balance within a reasonable time.

#### 7. Separation of Expenses and Income

- a) All cash and checks received are to be deposited in an expedient manner.
- b) Cash proceeds are not to be used to pay cash expenses with the net difference deposited.
- c) Proceeds and disbursements must always be recorded separately.

## 8. Loans and Leasing

- a) Loans of any kind from any lending institution must be approved by the Conference Leadership Council.
- b) A lease of any kind for any type of equipment, property, or facility must be approved by the Committee Chairperson for contracts up to \$5,000.00 per annum, or by the Conference Leadership Council for contracts exceeding \$5,000.00 per annum. The monthly threshold is \$416.00.

## 9. Financial Reporting

- a) The Treasurer will provide written reports to the Committee and the Conference Leadership Council monthly. The reports will be based on actual income and expenses rather than accruals.

The accrual method shows the pledge from each church, and it requires a charge off for pledges not received by February of the following year. The cash method shows only what is received.

The written reports, in both form and content, will be as defined in the Financial Procedures, or as requested from time to time by the Committee Chairperson.

At a minimum, the reports will include the following information:

- expenses for the month and year-to-date
  - income for the month and year-to-date
  - the annual budget approved by the Conference
  - the monetary balance for all bank accounts
- b) The Conference Leadership Council shall annually inform its corporation with a faithful report of its doings, of all funds, monies, securities, and property held in trust by it, and of its receipts and disbursements during the year.

## 10. Corporate Filing Requirements

The Financial Administrator and the Treasurer shall assure that all corporate filing requirements, including payroll tax filings, business and tangible personal property tax reports, and there should not be any, and state nonprofit organization reports are filed on time. Clergy would receive a 1099.

## 11. Insurance

The Conference Leadership Council will secure insurance coverage for the Conference in amounts approved by the Conference Leadership Council.

The Conference Leadership Council shall annually determine the adequacy of the insurance coverage. Any changes from prior years, in either the coverage type or amount, must be approved by the Conference Leadership Council.

At a minimum, coverage shall include:

- a) Property Insurance shall cover any owned buildings and the contents for fire, wind, vandalism, flood, and other coverages deemed necessary.
- b) Renter's Insurance for any property or facility rented by the Conference.
- c) General Liability Insurance coverage for sexual misconduct, molestation, personal injury, advertising claims, counseling liability, activities of Conference sponsored events, hired and non-owned auto insurance, as well as Directors and Officers liability insurance.
- d) Employment Liability Insurance coverage from discrimination, wrongful termination, harassment, and similar claims.
- e) Crime Insurance coverage for theft, embezzlement, and the destruction of money, both cash & checks.
- f) Workers Compensation Insurance coverage within each state of employment for employee injury and coverage for claims of negligence.
- g) Umbrella Insurance Coverage as extra protection for general liability and auto liability protection. This is in addition to the coverage stated above.

#### *12. Fidelity Bonding*

- a) It is the responsibility of the Conference Leadership Council to secure fidelity bonding for all persons holding trust funds, securities, or currency belonging to the Conference.
- b) These persons shall be bonded by a reliable company in such good and sufficient sum as the Conference Leadership Council may direct.
- c) A blanket bond form is preferred and may be carried with the insurance policy.

#### *13. Audit and Review*

The Treasurer will make provision for an audit or a review of the financial records of the Conference. An annual financial activity review will be performed by a qualified

individual, who is not a member of the Committee and does not perform financial activities for the Conference. The Committee will develop more detailed expectations for its audits and reviews.

At least every third year the financial review shall be a full audit performed by an experienced, third-party auditor approved by the Conference Leadership Council. The result of the audit or review will be reported to the Conference Leadership Council and to the Chief Connectional Officer of the Global Methodist Church

## CC – 18 Conference By-Laws

Be it resolved: the Northeast Provisional Annual Conference affirms the Conference By-Laws which were proposed in the Conference formation document and appear below.

### Article I

#### Section 1:

*Introduction:* These Bylaws constitute the regulations adopted by the Northeast Provisional Annual Conference, Inc. (the “annual conference”) of the Global Methodist Church (the “GM Church, Inc.”).

#### Section 2:

##### *Powers*

A. The Northeast Provisional Annual Conference, Inc. shall have the purposes and powers as may be stated in its Articles of Incorporation, and such powers as are now or may be granted hereafter by the Commonwealth of Pennsylvania 2019 Code, Title 23, Article 17, Nonprofit Corporations (the “Act”), or any successor legislation.

B. The Northeast Provisional Annual Conference, Inc. is subject to the provisions and governance of the GM Church’s Transitional Book of Doctrines and Discipline (the “TBD&D”), as amended from time to time, and any subsequent Book of Doctrines and Discipline (the “BD&D”) adopted by the GM Church’s General Conference. The TBD&D and BD&D shall take precedence over these bylaws in the event of a conflict or the silence of these bylaws on any topic.

#### Section 3:

*Purposes:* The Northeast Provisional Annual Conference, Inc. is an association of congregations, clergy persons, and laity within the GM Church denomination.

It is organized exclusively for religious purposes, which purposes include, but are not limited to, the following, as defined by the GMC TBD&D:

A. The mission of the GM Church, Inc. is to make disciples of Jesus Christ who *worship passionately, love extravagantly, and witness boldly.*

B. As a Wesleyan expression of Christianity, the GM Church, Inc. professes the Christian faith, established on the confession of Jesus as Messiah, the Son of God, and Resurrected Lord of heaven and earth.

C. Remain rooted and grounded in the Scriptures and in the historic teachings of the Christian church as defined in our Articles of Religion and Confession of Faith and understood through the Wesleyan lens of faith.

D. Aspire to introduce all people, without exception, to Jesus Christ, recognizing that the mission in which we are engaged has eternal consequences. We are committed to carrying out the Great Commission of Jesus in Matthew 28 to go into all the world to make disciples of Christ, teaching and baptizing in His name.

E. Lead all those who experience the new birth in Jesus to deepen and grow in their relationship with him, inviting the Holy Spirit to produce spiritual fruit within their lives as they similarly manifest the gifts of that Spirit. We encourage all to participate in discipleship and accountability groups, such as Wesleyan classes and band meetings, and to utilize all the other means of grace to achieve this end.

F. Model the love of God to respond to the summons to love the LORD our God with all of our hearts, minds, souls, and strength and to love our neighbors as ourselves. To this end, we are committed to fulfilling the commandment in John 21 of lovingly feeding and tending to the flock of God and others, worshiping God in spirit and in truth, and watching over one another in love. This the church does until, perfected in love, it experiences the fullness of God's restored kingdom with Christ.

G. Recognize the laity as the people of God and a royal priesthood, chosen and empowered for the work of God in this world in full partnership with our clergy. We affirm the participation and leadership of persons of all races, ethnicities, nationalities, both sexes, and all ages in the Body of Christ.

H. Encourage and affirm the call of God in the lives of clergy, who are grounded in the authoritative witness of the Scriptures, set apart by the church, and recognized to possess the necessary gifts and graces for ministry in alignment and accountability with our settled doctrines and discipline.

I. Display a "catholic spirit" to the church universal, cherishing our place within the greater Body of Christ through mutual respect, cooperative relationships, and shared mission with others wherever possible. We envision a global church in which all people work together, resourcing and learning from one another, to fulfill the tasks of the church given to it by God.

J. Provide an organization and structure that is able to accomplish its primary functions of support with a connectional polity that can empower and multiply the gifts of all for the sake of Christ's work in the world.

K. Additional general purposes and powers are:

(1) to solicit, collect, receive, acquire, hold, and invest money and property, both real and personal, including money and property received by gift, contribution, bequest, or devise; to sell and convert the property, both real and personal, into cash, and to use the funds of the annual conference and the proceeds, income, rents, issues, and projects derived from any property of the annual conference for any of the purposes for which the annual conference is formed;

(2) to purchase, acquire, own, hold, sell, assign, transfer, dispose of,

mortgage, pledge, hypothecate, or encumber shares, bonds, notes, debentures, or other securities or evidence of indebtedness of any person, firm, corporation, or association and, while the owner or holder of them, to exercise all rights, powers, and privileges of ownership;

(3) to purchase or acquire, own, hold, use, lease (either as lessor or lessee), sell, exchange, assign, convey, dispose of, mortgage, hypothecate, or encumber real and personal property;

(4) to enter into, make, perform, and carry out contracts of every kind for any lawful purpose without limit on amount with any person, firm, association or corporation, municipality, county, parish, state, territory, government, or other municipal or governmental subdivision;

(5) to borrow money, incur indebtedness, and secure repayment by a mortgage, pledge, deed of trust, or other hypothecation of property, both real and personal; and

(6) to do all things necessary, expedient, or appropriate to the accomplishment of any of the objects and purposes for which this corporation is formed.

L. Notwithstanding any of the above statements of purpose and powers, this corporation shall not engage in any activities or exercise any powers that are not in furtherance of the primary purposes of the GM Church or the annual conference.

No part of the net earnings of the GM Church or the annual conference shall ever inure to or for the benefit of or be distributable to its members, board or committee members, officers, or other private persons, except that the annual conference shall be empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes for which it was formed (e.g., benevolence gifts to those in need).

M. Notwithstanding any other provisions of these bylaws, the annual conference shall not carry on any other activities not permitted to be carried on (a) by an association exempt from Federal Income Tax under Section 501(c)(3) of the Internal Revenue Code of 1954 (or any corresponding or successor provision of any United States

Internal Revenue Law), or (b) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1954 (or any corresponding or successor provision of any United States Internal Revenue Law).

Section 4:

*Statement Faith and Doctrinal Standards:* The annual conference shall maintain its beliefs and practices in accordance with the GM Church Doctrinal Standards, and Social Witness stated in the GM Church TBD&D and any subsequent GM Church BD&D.

## Article II

### Membership

#### Section 1:

The voting membership of an annual conference shall be composed of active deacons, active elders, and active senior clergy, who meet the qualifications of the TBD&D or BD&D, as well as at least an equal number of lay members elected by each charge or by the district or annual conference.

Each charge shall be entitled to as many lay members as it has appointed clergy. Notwithstanding any other provisions of these bylaws, the voting membership of the Annual Conference shall include voting rights as provided under Pennsylvania Nonprofit Corporation Code.

#### Section 2:

The annual conference may add as lay members of the annual conference those persons, who are serving in conference leadership positions.

#### Section 3:

The annual conference shall determine the method of electing additional lay members to equalize the number of clergy members as defined in Section 1. Only the laity shall vote in the election of equaling laity. Such members may be elected by a charge conference, district conference, or the annual conference, but they must be elected and not appointed.

#### Section 4:

If not otherwise a voting member of the annual conference, the conference attorney shall be seated in the annual conference and shall be given the privilege of the floor without a vote.

## Article III

### Meetings

#### Section 1:

The bishop or president pro tempore shall appoint the time and place for holding the annual conference in coordination with whatever committee or group is tasked with planning and organizing the conference.

#### Section 2:

Where necessary, due to local conditions that prevent the physical assembling of delegates, the bishop may, with a two-thirds vote of the cabinet, authorize the conducting of the conference via electronic or other digital means.

### Section 3:

A special session of the annual conference may be held at such time and in such place as shall have been determined by the annual conference, after consultation with the bishop or by the bishop, with the concurrence of three-fourths of the presiding elders (district superintendents).

A special session of the annual conference shall have only such powers as are stated in the call, unless the annual conference by a two-thirds vote shall determine that other business may be transacted.

### Section 4:

*Quorum:* When the annual conference is in session, it shall require the presence of a majority of the whole number of members of the annual conference to constitute a quorum for the transaction of business; but a smaller number may take a recess or adjourn from time to time to secure a quorum, and at the final session may approve the journal, order the record of the roll call, and adjourn with no appointed date for resumption.

### Section 5:

The bishop assigned shall preside over the annual conference; or, in case of his or her inability to preside, shall arrange for another bishop to preside.

In the absence of a bishop or appointed president pro tempore (see Article VI, Section 1), the conference shall by ballot, without debate, elect a president pro tempore from among the ordained elders. The president pro tempore thus elected shall discharge all the duties of a bishop, except ordination, during the annual conference session in which they are elected.

### Section 6:

The annual conference shall elect a secretary (see Article VI, Section 4) and such other officers as it may determine.

### Section 7:

When at any time a lay member is unable to attend the session, the alternate lay member, if present, shall be seated. The lay member or the alternate, whichever is seated, has the responsibility of the lay member to report to the local church on the actions of the annual conference.

## Article IV

### Annual Conference Powers and Duties

## Section 1:

*General Powers:* Annual conferences shall connect clergy and laity for shared ministry and accountability across a geographical region. It shall gather for edification, fellowship, and inspiration, as well as to plan and implement its purposes.

## Section 2:

*Specific Powers and Duties:* The annual conference is charged with the following responsibilities.

- A. Create a program of ministry within its area that can fulfill the church's mission and enhance its witness.
- B. Determine a program for raising and distributing funds necessary to conduct the work and mission of the church in its region.
- C. Encourage and facilitate the planting of new churches, including the authorization of sponsorship by existing congregations, and charter such new congregations.
- D. Establish the number of districts upon recommendation from the bishop, cabinet, and conference leadership.
- E. Form such boards, committees, and agencies as may be required to further its mission, specifying the composition of each body and electing the members thereof.
- F. Elect clergy and lay delegates to the General Conference according to the formula determined by the Transitional Leadership Council or the General Conference of the GM Church. Clergy delegates to the General Conference shall be members in full connection in good standing with the GM Church, or its predecessors, who have served a minimum of two years preceding their election.  
Lay delegates to the General Conference shall have been professing members of the GM Church, or its predecessors, for at least two years. Both clergy and lay delegates shall be elected by a minimum of fifty percent of votes cast plus one, with clergy voting for clergy delegates and laity voting for lay delegates.
- G. Following the adoption of a constitution for the GM Church, vote on all constitutional amendments as approved by the General Conference and distributed to the annual conferences for ratification.
- H. The ordained clergy meeting in the executive session are to approve the ordination of the clergy as recommended by the annual conference board of ministry and to approve clergy status changes as recommended by the board of ministry.

I. Establish minimum standards for parsonages and other ministry housing, as well as minimum compensation standards for clergy, if desired.

J. Approve by a simple majority vote the transfer of a congregation into or out of the annual conference, to or from another annual conference, and to approve by a simple majority vote the departure of a local church from the GM Church.

K. Maintain the records of the annual conference, including the records of closed churches and annual statistical reports from all local churches.

L. Adopt rules for its own governance, provided these rules do not conflict with the requirements of the TBD&D or the BD&D.

### Article V

#### Councils, Boards, and Committees

Annual Conferences shall create the following councils, boards, and committees. Each council, board, or committee shall adopt its own governance rules consistent with the TBD&D or the BD&D.

#### Section 1:

*Conference Leadership Council:* The Conference Leadership Council shall meet at least once per year, face-to-face (absent exigent circumstances that require electronic or other forms of meeting) for the purpose of communication and coordination of ministry among the boards and committees. The Conference Leadership Council shall serve as the Board of Directors of the Annual Conference as provided by Pennsylvania Nonprofit Corporation Code of Law.

A. Membership of the Conference Leadership Council shall consist of the following:

(1) the chair from each annual conference board or committee, including the board or committee chair;

(2) the bishop or president *pro tempore*;

(3) one presiding elder as a representative of the cabinet;

(4) the annual conference secretary;

(5) the annual conference lay leader, if any;

(6) any other conference officers elected by the annual conference, if any;

(7) any members at large elected by the annual conference to promote diversity or to obtain specific gifts, skills, or expertise, if any, upon nomination by the

## Nominations and Leadership Development Committee;

(8) the conference operating officer (COO), if any, and other appropriate conference staff persons, as the COO determines, shall serve as council members with a voice but without a vote.

B. The Conference Leadership Council shall have the following specific authority and responsibilities:

(1) to engage in strategizing, including a strategic plan for growth in discipleship and mission and to implement priorities established by the annual conference, making recommendations to the boards and committees for implementation;

(2) to adjust the annual conference budget between sessions with published rationale, as long as it is within the total amount of the budget;

(3) to hire, with the consent of the bishop or president pro tempore, the conference operating officer and evaluate his or her work annually;

(4) to approve the staffing levels for all boards and committees consistent with budget limitations, and such staff to be hired by and responsible to the conference operating officer;

(5) to adopt policies and procedures, subject to annual conference approval, applicable to the annual conference, its boards and committees, and its other entities in alignment with the TBD&D and the BD&D and the priorities set by the annual conference;

(6) to coordinate proposals coming from the advisory boards and committees to the annual conference, including the proposed budget, to assure congruence with the church's mission and strategy, as well as congruence with each other;

(7) to initiate, staff, and set parameters for task forces dealing with issues beyond the scope of an individual board or committee;

(8) any other responsibilities or authorities assigned by the annual conference, not in conflict with the TBD&D or the BD&D.

## Section 2:

*The Board of Ministry;* The Board of Ministry shall be responsible for overseeing the recruiting and credentialing of clergy for the furtherance of the mission of the Global Methodist Church. The Board shall also oversee all clergy changes in clergy conference relations. The composition of the board and its powers and responsibilities shall be those set by the TBD&D and the BD&D.

## Section 3:

*Episcopacy Committee:* The Episcopacy Committee shall be responsible to support the bishop in the oversight of the spiritual and temporal affairs of the Global Methodist Church, with special reference to the geographical area, where the bishop has residential responsibility. The composition of the committee and its powers and responsibilities shall be those set by the TBD&D and the BD&D.

Section 4:

*Finance and Administration Committee:* The Finance and Administration Committee shall be responsible for developing, maintaining, and administering a comprehensive and coordinated plan of fiscal and administrative policies, budgets, procedures, pension and benefits plans (to the extent that the annual conference is authorized to develop, maintain, and administer such plans by the General Conference), and management services for the annual conference. The committee's composition and its powers and responsibilities shall be those set by the TBD&D and the BD&D.

Section 5:

*Nominations and Leadership Development Committee:* The Nominations and Leadership Development Committee shall be responsible for nominating clergy and laity to serve on annual conference committees and boards, as provided in the TBD&D or BD&D. The committee's composition and its powers and responsibilities shall be those set by the TBD&D and the BD&D.

Section 6:

*Committee on Investigation:* The Committee on Investigation shall be responsible for considering judicial complaints against clergy as set out in Part Eight Judicial Administration of the TBD&D or the BD&D. The committee's composition and its powers and responsibilities shall be those set by the TBD&D and the BD&D.

Section 7:

*Administrative Review Committee:* The Administrative Review Committee shall be responsible for ensuring that the disciplinary procedures for resolving a substantiated administrative complaint are properly followed as required by Judicial

Practices and Procedures and fair process. The committee's composition and its powers and responsibilities shall be those set by the TBD&D and the BD&D.

Section 8:

The annual conference may create additional boards and committees to accomplish its work as it deems appropriate.

## Article VI

### Officers

#### Section 1:

*Bishop:* The annual conference, its churches, and its clergy shall receive oversight from a bishop, who is chosen and assigned in the manner set by the GMC TBD&D or its successor BD&D adopted by future GM Church General Conferences.

The bishop shall have such powers and responsibilities as set by the TBD&D and the BD&D.

Before the convening General Conference, in areas where no bishop or president pro tempore has been assigned residential responsibility, the Transitional Leadership Council shall be responsible for appointing pastors to local churches that lack them.

The Transitional Leadership Council may appoint a president pro tempore, who is an elder given responsibility for the supervisory oversight of a geographical area until a bishop is assigned to oversee that area.

The president pro tempore shall have such powers and responsibilities as a bishop under the TBD&D and BD&D, except that he or she shall not have the authority to ordain.

#### Section 2:

*Presiding Elder:* As an extension of the office of the bishop, the presiding elder (district superintendent) shall oversee the total ministry of the clergy and churches in the district's communities in their missions of witness and service in the world.

The presiding elder shall have such powers and responsibilities as set by the TBD&D and the BD&D.

The presiding elder is appointed by and serves at the pleasure of the bishop, assuming such leadership responsibilities as the bishop determines for the health and effectiveness of the local churches in the district and annual conference.

#### Section 3:

*The Cabinet:* Presiding elders (district superintendents), although assigned to districts, also have conference-wide responsibilities. Presiding elders become, through their selection, members first of a cabinet before the bishop subsequently assigns them to service in districts.

The cabinet shall have such powers and responsibilities as set by the TBD&D and the BD&D. The cabinet under the leadership of the bishop is the expression of superintending leadership in and through the annual conference.

In consultation with the Connectional Council, it is expected to speak pastorally to the conference and for the conference to the spiritual and temporal issues that exist within the region encompassed by the conference.

When the cabinet considers matters relating to coordination, implementation, or administration of the conference program and other matters as the cabinet may determine, the conference lay leader and other conference staff, as appropriate, shall be invited to be present.

Section 4:

*Secretary:* The annual conference shall elect a secretary, who is responsible for maintaining the records and proceedings of the annual conference, making reports as needed, and fulfilling the responsibilities assigned by the annual conference.

Paid staff persons may assist the secretary at the discretion of the annual conference. The secretary shall be considered an officer of the conference.

Section 5:

*Lay Leader:* The annual conference may elect a lay leader from among the lay members of the annual conference to promote and make visible the ministry of the laity as equal partners with clergy and fulfill the responsibilities assigned by the annual conference. If elected, the lay leader shall be considered an officer of the conference.

Section 6:

*Other Officers:* The annual conference, at its discretion, may elect other officers to serve in such capacity and fulfill such responsibilities as assigned by the annual conference.

Article VII

Districts

The annual conference shall establish the number and boundaries of districts upon recommendation from the bishop, cabinet, and conference leadership.

The districts, their churches, and their clergy shall receive leadership from the presiding elder assigned by the bishop or president pro tempore.

Article VIII

Books and Records

Section 1:

*Records:* The annual conference shall keep correct and complete books and records of account and shall also keep minutes of all annual conference, board, and committee meetings.

The annual conference shall gather such district and congregational statistics as necessary to fulfill its purposes or are required by the TBD&D or BD&D.

Section 2:

*Right to Review Books and Records:* Any member shall have the right to examine the books and records of the annual conference, except for confidential personnel

records, and may do so only at a reasonable and convenient time as established by the annual conference.

No member shall have the right to examine any personnel, financial, or medical information that would violate the privacy rights of staff, members, contributors, or guests as determined by the Annual Conference Finance and Administration Committee.

#### Article IX

##### Limitations of Liability and Indemnification

In the event a board or committee member, officer, employee, member, or agent of the annual conference, who is serving at the request of the annual conference, is made a party to a suit or proceeding, whether civil, criminal, administrative, or investigative, other than an action by or in the right of the annual conference, by reason of the fact that he or she is or was a board or committee member, officer, employee, member, or agent of the annual conference, the annual conference will indemnify or reimburse him or her against expenses, including reasonable attorneys' fees, judgments, fines, and amounts paid in settlement actually and reasonably incurred by him or her in connection with such action, suit, or proceeding, if he or she acted in good faith and in a manner he or she reasonably believed to be in or not opposed to the best interests of the annual conference, and with respect to any criminal proceedings, if he or she had no reasonable cause to believe that any conduct was unlawful.

#### Article X

##### Amendment of Articles of Incorporation and Bylaws

The Articles of Incorporation and Bylaws may be amended, repealed, or new Articles of Incorporation or Bylaws may be adopted by the affirmative vote of seventy-five percent (75%) of the annual conference members at a meeting held for such purpose if a quorum is present.

#### Article XI

##### Accounting Provisions

The annual accounting period for this corporation shall begin on the first day of January and shall end on the last day of December.

All accounting procedures shall follow generally accepted accounting principles and be consistent with the requirements established by the GM Church Connectional Commission on Finance, Administration, Pensions, and Benefits.

## Article XII

### Dissolution

The dissolution of the annual conference corporation shall be governed by the actions of the GM Church General Conference in accordance with the provisions of the TBD&D and BD&D.

Upon dissolution or winding up of the Corporation, all assets remaining after payment, or provision for payment, of all debts and liabilities of the Corporation shall revert to the GM Church or be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Code; or, as otherwise specified in the BD&D.

Any such assets not so disposed of shall be disposed of exclusively for such exempt purposes by a court of competent jurisdiction of the county in which the principal office of the Corporation is then located.

## Article XIII

### Miscellaneous

#### Section 1:

*Inspection of Certificate of Formation and Bylaws:* The annual conference shall keep in its principal office the original or a copy of its Articles of Incorporation and Bylaws, as amended to date, which shall be open to inspection by the members at all reasonable times during normal office hours. Digital copies of these documents shall be made available upon request.

#### Section 2:

*Construction of Definitions, Choice of Law, Mediation & Binding Arbitration and Venue:* Unless the context otherwise requires, the general provisions, rules of construction, and definitions contained in the Pennsylvania Non-Profit Act shall govern the construction of these Bylaws.

The laws of the Commonwealth of Pennsylvania shall be controlling in any legal dispute related to the construction and/or implementation of these Bylaws.

Any claim or dispute arising from or relating to these Bylaws, including, but not limited to, the construction and/or implementation of these Bylaws, involving the annual conference, any of its officers or board or committee members, and/or its congregational, clergy, or lay members shall be settled by recourse to the processes provided in the TBD&D and the BD&D.

The venue for all disputes involving the annual conference, its officers and board or committee members, and/or its congregations, clergy, and lay members shall be in York County, Pennsylvania.

Section 3:

*Choice of Law or Venue:* All claims that are not precluded by the internal religious organizational discipline, the TBD&D, or the BD&D are subject to the state law of Pennsylvania with venue in a court of competent jurisdiction in York County, Pennsylvania or in the Federal Court in the Middle District of Pennsylvania.

Date: December 7, 2023



Matthew S. Sichel  
Secretary (Elect) of the Northeast Provisional Annual Conference



**Pennsylvania Department of State**  
Bureau of Corporations and Charitable Organizations  
PO Box 8722 | Harrisburg, PA 17105-8722  
T: 717.787.1057  
[dos.pa.gov/BusinessCharities](http://dos.pa.gov/BusinessCharities)

---

November 6, 2023

Northeast Annual Conference of the Global Methodist  
Church  
203 MUMPER LANE  
DILLSBURG, PA 17019

**Entity Name:** Northeast Annual Conference of the Global Methodist Church  
**Entity File Date:** November 4, 2023  
**Entity Number:** 0013638169  
**Filing Type:** Domestic Nonprofit Corporation

The Bureau of Corporations and Charitable Organizations is happy to send your filed document. The Bureau is here to serve you and we would like to thank you for doing business in Pennsylvania.

Thank you for registering with the Department of State to do business in Pennsylvania. Like many other businesses, you may have employees, sell taxable products, or provide a taxable service to consumers in Pennsylvania. Please visit [www.pa100.state.pa.us](http://www.pa100.state.pa.us) to register for business taxes with the Department of Revenue and the Department of Labor and Industry. You may also visit [www.Business.pa.gov](http://www.Business.pa.gov) to find resources for businesses through all stages of development.

Nonprofit corporations that solicit funds from citizens of the Commonwealth of Pennsylvania for charitable purpose must register as a charitable organization with the Bureau of Corporations and Charitable Organizations of the Department of State, unless exempt from registration requirements. Please see [www.dos.pa.gov/BusinessCharities/Charities](http://www.dos.pa.gov/BusinessCharities/Charities) for more information on registration or contact the Bureau of Corporations and Charitable Organizations at (717) 783-1720 or 1-800-732-0999 within



0013638169



**COMMONWEALTH OF PENNSYLVANIA**  
 Department of State  
 Bureau of Corporations and Charitable Organizations  
 PO Box 8722  
 Harrisburg, Pennsylvania 17105-8722  
**ARTICLES OF INCORPORATION - NONPROFIT**  
 Fee: \$125

Pennsylvania Department of State

**-FILED-**

File #: 0013638169  
 Date Filed: 11/4/2023

B0626-4488 11/04/2023 8:00 AM Received by Pennsylvania Department of State

**DSCB:15-5306/7102 (rev. 1/2023)**

In compliance with the requirements of [15 Pa.C.S. § 5306](#) (relating to articles of incorporation) or [15 Pa.C.S. § 7102](#) (relating to cooperative corporations generally), the undersigned, desiring to incorporate a nonprofit/nonprofit cooperative corporation, hereby state(s) that:

## Nonprofit Corporation Type

Filing type

Domestic Nonprofit Corporation

Nonprofit filing subtype

Nonprofit Corporation

## Corporation Name

Business name

Northeast Annual Conference of the Global Methodist Church

## Effective Date

The filing shall be effective when filed with the Department of State

The corporation is incorporated under the Nonprofit Corporation Law of 1988 for the following purpose or purposes.  
 Religious

## Additional Information

**The corporation does not contemplate pecuniary gain or profit, incidental or otherwise.**

The incorporators constitute a majority of the members of the committee authorized to incorporate such association by the requisite vote required by the organic law of the association for the amendment of such organic law.

This corporation shall have no members.

## Registered Office

The address of this corporation's proposed registered office in this Commonwealth is

203 MUMPER LANE  
 DILLSBURG, PA 17019

YORK

## Stock

The corporation is organized on a nonstock basis

## Incorporators

Name of individual or organization	Address
Robert W Kirby, III	33003 Peach Tree Lane Lewes, PA 19958

## Additional provisions, if any

Additional provisions

Additional Provisions.pdf

I qualify for a veteran/reservist-owned small business fee exemption (see help)

## Electronic Signature

IN TESTIMONY WHEREOF, the incorporator(s) has/have signed these Articles of Incorporation

*Robert W Kirby, III*

Robert W Kirby, III

*11/03/2023*

Date

B0626-4489 11/04/2023 8:00 AM Received by Pennsylvania Department of State

**3. Purpose:**

The specific purpose for which this corporation is organized is to: provide an association of churches affiliated with the Global Methodist Church; provide a biblical fellowship of Global Methodist churches; offer assistance and direction in the establishment of Global Methodist churches; sponsor fellowships and other associational functions, and provide support, resources, and a platform for collaboration to further the objectives of the Global Methodist churches.

The organization is organized exclusively for charitable, religious, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

**11. Additional provisions:**

**Non-Inurement:** No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose statement hereof. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

**Dissolution:** Upon the dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

**Board of Directors**

Robert Wingfield Kirby, III, Chair  
33003 Peach Tree Lane  
Lewes, DE 19958

Steven Matthew Taylor  
35 East Main Street  
PO Box 95  
Panama, NY 14767

Joseph Frank DiPaolo  
1178 Rossiter Lane  
Wayne, PA 19087

Arthur Elmer Kendall  
21178 West Sharp Street  
PO Box 584  
Rock Hall, MD 21661

B0626-4491 11/04/2023 8:00 AM Received by Pennsylvania Department of State

Faith Fairchild Wilkerson  
615 Walnut Avenue  
North Beach, MD 20714

Registered Agent name and address:

Thadius Edmund Sales  
203 Mumper Lane  
Dillsburg, PA 17019

**CC – 20 Resolution affirming the dates and place of the first regular Annual Conference of the Northeast Provisional Annual Conference of the Global Methodist Church.**

The first regular Annual Conference Session of the Northeast Provisional Annual Conference will be May 15-17, 2025 at Grace Christian Fellowship, 1250 Fisher Ave, Cortland, NY 13045, USA.

The Sessions Committee is also seeking to rotate locations within the larger geographical area of our provisional annual conference.